
REGULAR SEMI-MONTHLY MEETING

May 14, 2024

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chair Susan Lawless at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Diacogiannis, Prendeville, Gross, Versteeg, Township Engineer Brien Kocher, Township Solicitor James Broughal, and Manager Hudson.

The Pledge of Allegiance was performed.

Upon motion of Mr. Diacogiannis, seconded by Mr. Gross, the Board approved the agenda.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Upon motion of Mr. Diacogiannis seconded by Mr. Gross, the Board approved the minutes from the meeting of the Board of Supervisors dated April 23, 2024.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Upon motion of Mr. Diacogiannis, seconded by Mr. Gross, the Board approved the list of bills and transfers dated May 14, 2024.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

COURTESY OF THE FLOOR

REPORT OF THE CHAIR

Ms. Lawless introduced and welcomed Boy Scout, Adam Barlow, who was present in attendance at the Board meeting to earn a Government Merit Badge. Ms. Lawless noted Saturday, May 19, kicks off National EMS Week through May 25. Residents should have received an envelope in the mail from the Volunteer Fire & EMS Team for the bi-annual fund drive. Ms. Lawless asked residents to please consider donating to keep the vital services well equipped and well-staffed.

REPORT OF THE VICE CHAIR

Ms. Versteeg noted she volunteered at the Annual Hanover Township Community Center's Golf Tournament.

SUPERVISOR'S COMMENTS

Mr. Diacogiannis – Road District #1, had nothing to report. Mr. Diacogiannis noted that both dogs that CRPD was housing have been adopted. CRPD is looking into placing a policy for when they pick up abandoned dogs.

Ms. Versteeg - Road District #2, had nothing to report.

Mr. Gross– Road District #3, had nothing to report.

Ms. Lawless – Road District #4, had nothing to report.

Mr. Prendeville – Road District #5, had nothing to report. Mr. Prendeville recognized Mr. Diacogiannis, Ms. Lymanstall, and others who helped put together the retirement ceremony for Mr. Finnigan. It was a well-attended event.

APPOINTMENTS AND RESIGNATIONS – Mr. Diacogiannis

PLANNING & ZONING – Ms. Versteeg

LVHN – Street Light Request for Macada Road

Ms. Versteeg moved the Board approve the Township Manager to request PPL to install a streetlight on Macada Road along the LVHN property. The cost of the light and installation would be covered by LVHN. After installation, the light would be added to the Township PPL Street light accounts for maintenance and electric.

Mr. Gross seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

DEVELOPMENTS – Mr. Prendeville

ADMINISTRATION – Mr. Gross

Ambulance – Final Cost

Mr. Gross moved the Board to authorize the Township Manager to execute the Remount Pricing from Excellence, Inc., in the amount of \$178,905.43, including a Contingency Allowance of \$4,475.86 for a Type III Ford E450 Ambulance.

Ms. Versteeg seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Pool – Update and Accessory Cost DISCUSSION

The Township Manager will discuss with the Board the pool updates and accessory costs.

Mr. Hudson noted the pool is coming to completion for construction. The Township accepted substantial completion earlier in the week. Some things that are still needed to open are placing epoxy on the flooring in the locker rooms, kitchen, and restrooms, shelving systems, a POS system for sales, a bike rack, backstroke expansions for the swim team, and kitchen items such as utensils and paper plates. Mr. Limpar ordered surveillance cameras and we are looking into purchasing changing rooms for the locker room area for the lifeguards. We purchased chair umbrellas and picnic tables for the lifeguards. The estimated total for the additional needs for the pool is \$33,000. The loan will cover some of those costs.

Resolution 2024-13 – America 250 Years

Mr. Gross moved the Board adopt Resolution 2024-13 supporting the Pennsylvania Commission for the United States Semi quinentennial. I further move that Hanover Township endorses America250PA and its mission to educate, preserve, innovate, and celebrate the rich history and diversity of the state and that a copy of this resolution be sent to the Township's State Senator, Representative, and PSATS.

Mr. Prendeville seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Resolution 2024-14 – Designation of Agent- PEMA

Mr. Gross moved the Board adopt Resolution 2024-14 authorizing Beth A. Bucko to act on behalf of Hanover Township, Northampton County for all required forms and documents for the purpose of finalizing and closing out the financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

Mr. Prendeville seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Resolution 2024-15 - Embassy Bank Resolution of Lodge, Association, or Other Similar Organization

Mr. Gross moved the Board to adopt Resolution 2024-15 to update the signature cards with Embassy Bank for the Lehigh Valley. I further move that the Township is appointing Chair Lawless, Vice Chair

Versteeg, Manager Mark Hudson, Treasurer Bucko, and Assistant Treasurer Lymanstall as the signatories on the accounts. Checks drawn on the accounts require two signatures. The resolution supersedes all previous resolutions.

Mr. Prendeville seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Resolution 2024-16 – 2024 Grow NORCO

Mr. Gross moved the Board adopt Resolution 2024-16, stating Hanover Township Northampton County's desire to apply for grants with the Northampton County Department of Community and Economic Development from the 2023 Grow NORCO program. The Township is requesting a 2024 Grow NORCO grant of \$22,557.18 from the Northampton County Department of Economic & Community Development to be used to purchase and install Youth Fitness Park Equipment at Monocacy Park located on Hanoverville Rd in Hanover Township.

Mr. Prendeville seconded the motion.

Mr. Limpar explained the Township is going to reapply for the second section of the grant to cover the obstacle course for the kids rather than a fitness course. The kids can utilize the obstacle course while the adults utilize the fitness course. Mr. Hudson noted that we are looking to put a trail around the park so that you can do a quarter mile.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Resolution 2024-17 – Recognizing Trash Raiders Lehigh Valley

Mr. Gross moved the Board adopt Resolution 2024-17, recognizing the Trash Raiders Lehigh Valley group for their exceptional contributions and in honor of their dedication, September 21, 2024, shall be proclaimed as "Trash Raiders Lehigh Valley Day" in Hanover Township, Northampton County, PA which coincides with World Cleanup Day - A global social action program aimed at combating the global solid waste problem, including litter cleanup.

Mr. Prendeville seconded the motion.

The Board thanked Ms. Beaky for the work she does around the Lehigh Valley.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Proclamation 2024-5 – Recognizing May as National Motorcycle Awareness Month

Mr. Gross moved the Board adopt Proclamation 2024-5, recognizing May as National Motorcycle Awareness Month. The Board of Supervisors proclaim the month of May as National Motorcycle Safety Awareness Month in Hanover Township and urges all residents to join in efforts to promote motorcycle safety and reduce the risk of accidents on our roadways.

Mr. Prendeville seconded the motion.

Mr. Prendeville explained the proclamation is of keen interest to him because his son lost his life 10 years ago in a motorcycle accident. Mr. Prendeville advised residents to watch the left hand turns because you don't see motorcycles on the road sometimes.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Lease Agreement – 248 Building

Mr. Gross moved the Board authorize the Chair and Township Secretary to sign the Lease Agreement between the Township of Hanover, Township of Lower Nazareth, and The County of Northampton for the lease of the 248 Building.

Mr. Prendeville seconded the motion.

Mr. Diacogiannis amended the motion, explaining that the agreement is not the lease agreement for the 248 building. The Drug Task Force is leasing a portion of the 248 building.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Note for the Record – Pool Change Order #13

It is noted for the record, on May 9, 2024, change order #13 was signed by the Township Manager for the municipal pool to replace existing convenience outlets in the lifeguard room, kitchen, and mechanical room with GFCI outlets per the requirements of the code official to pass final inspection. The increase will be \$1,856.12.

PUBLIC WORKS – Mr. Diacogiannis

COURTESY OF THE FLOOR

Monica Beaky, 3625 Quincy Lane, shared that Trash Raiders of the Lehigh Valley would like to thank Dale Traupman who donated a litter crew ahead sign which notifies people who are coming off the exits that they are present and cleaning up trash.

STAFF REPORTS

Engineer – Mr. Kocher reported that they conducted a preconstruction meeting for the LVHN Behavioral Hospital and there is movement on the property with the tree work. The preconstruction meeting regarding the storm sewer project took place and the contractor is drawing up the approval process and the tree removal should begin soon.

Solicitor – Mr. Broughal reported that he plans to advertise the red line amendment with the Limited-Service Hotel Ordinance for the Public Hearing at the Board of Supervisors meeting on June 25th.

Recreation Director – Mr. Terenzio reported the third Annual HTCC Golf Tournament was held on Friday, May 10th and he's pleased with the outcome. Mr. Terenzio thanked the volunteers, sponsors, and donors. Lifeguard training will begin in the upcoming week and will continue through June 1st and 2nd. The pool grand opening will be June 8th along with the Hanover Township Carnival beginning June 5 through June 8th with live entertainment. Summer Camps, a six-week program, will begin on June 10th. Armed Forces Day will be held Saturday, May 18 at Armed Services Park beginning at 11:00am, with plans to move the service to the Hanover Township Community Center gym, if it rains.

Public Works Director – Mr. Limpar reported that the outdoor fitness park has a tentative date for installation within the next three weeks. The pool has been maintained daily and he is going to get more of the Public Works' staff trained in how to care for the pool. The Public Works Department started road repairs on Harriet Lane and Biafore so that they can pave them. The Storm Sewer Project has a completion date anticipated for the end of August. The contractors are waiting on precast and will begin on Harmor Lane and work backward across Stoke Park Road into the farms towards Chaucer Lane and Lord Byron.

Township Manager – Mr. Hudson reported that he sent letters out to residents who may have their properties affected by the Storm Water Project. National Police Week started on Sunday, May 12, and National Police Officer's Memorial Day is Wednesday, May 15. On May 18, the County of Northampton is hosting a document shred event at the Department of Human Services parking lot between 10:00am-2:00pm.

Ms. Lawless noted the next Board of Supervisor's meeting will be May 28, 2024, at 7:00pm.

Upon motion of Mr. Prendeville the Board adjourned at 7:36pm.

Kimberly R. Lymanstall
Secretary