
REGULAR SEMI-MONTHLY MEETING

April 23, 2024

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chair Susan Lawless at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Diacogiannis, Prendeville, Gross, Versteeg, Township Engineer Brien Kocher, Township Solicitor Anthony Giovannini, and Manager Hudson.

The Pledge of Allegiance was performed.

Upon motion of Mr. Diacogiannis, seconded by Mr. Gross, the Board approved the agenda.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Upon motion of Mr. Diacogiannis seconded by Mr. Gross, the Board approved the minutes from the meeting of the Board of Supervisors dated April 9, 2024.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Upon motion of Mr. Diacogiannis, seconded by Mr. Gross, the Board approved the list of bills and transfers dated April 23, 2024.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

COURTESY OF THE FLOOR

REPORT OF THE CHAIR

Ms. Lawless wished all that observe a very peaceful Passover celebration. Ms. Lawless stated the Spring Newsletter article entry deadline is May 10th. Hanover Township was successful in obtaining the Mini Lehigh Valley Greenways Grant for conversion of the Public Works swale to a bioswale. Ms. Lawless thanked Mr. Limpar and his crew for their input to date and in advance for the in-kind work that will be put into the ground preparations and planting. Ms. Lawless also thanked Nate Pritchard of the Watershed Association for all the work put in to get the grant.

REPORT OF THE VICE CHAIR

Ms. Versteeg noted the Arbor Day Celebration is Saturday, April 27, starting with a tree planting and dedication at the Hanover Elementary School at 10:30am. The PA DEP is holding a public hearing regarding the development proposed by Arcadia on Gateway Drive. The hearing will be held on Monday, April 29, from 6:00pm to 9:00pm, at Nitschmann Middle School, 1002 West Union Boulevard. To obtain more information, please visit the Township Website.

SUPERVISOR'S COMMENTS

Mr. Diacogiannis – Road District #1, had nothing to report. Mr. Diacogiannis noted that CRPD K-9 Officer Otto has passed away from cancer. CRPD has opened a GoFundMe to raise money for a new K-9.

Ms. Versteeg - Road District #2, had nothing to report.

Mr. Gross– Road District #3, had nothing to report.

Ms. Lawless – Road District #4, had nothing to report.

Mr. Prendeville – Road District #5, had nothing to report.

APPOINTMENTS AND RESIGNATIONS – Mr. Diacogiannis

PLANNING & ZONING – Ms. Versteeg

Ms. Versteeg noted there is a Zoning Hearing Board hearing on Thursday, May 2, at 7:00pm at the Hanover Township Municipal Building. The two topics to be discussed are 90 Highland, LLC, is seeking a variance from the provisions of the ordinance prohibiting parking lots from being within 100ft. of the boundary of any other zoning district, as well as, Denholtz, LLC, 1550 Valley Center Parkway, requesting an interpretation of the ordinance that the premises should not be characterized as a manufacturing or chemical/bio-chemical manufacturing or processing but instead as a light assembly use. Alternately, receiving a variance from the provisions of the ordinance that would prohibit its use in the district.

Hanover Engineering - Overview of Airport Flightpath District Zoning

Ms. Versteeg moved to establish a committee to assist Hanover Engineering in its technical review of the Ordinance 185-38, “Regulations applicable to the AFHND Aircraft Flightpath Highway and Business District.” The committee will consist of representatives from Hanover Engineering, Broughal and Devito, The LNAA, or their designee, two members of the Hanover Township Planning Commission, at least one with a planning background and/or education, one member of the Zoning Hearing Board, if available, the Township Manager, and two members of the Board of Supervisors.

Ms. Versteeg further moved that Stephen Gross and Jean Versteeg represent the Board of Supervisors on the committee.

Mr. Diacogiannis seconded the motion.

The Board discussed the overview and the committee. Throughout the process, the overview will be open to the public and the Planning Commission for input.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

1108 Marble Circle – Tree Replacement

Township Zoning Officer has issued a notice of requirement to replace two street trees by June 2024. Resident at 1108 Marble Circle does not wish to replace or request to replace one tree due to proximity of utility lines.

Ms. Versteeg moved the Board to accept Mr. Scott VanWhy’s proposal to replace one of the two removed street trees. The new tree is to be located at the front, right side of the property, set behind the normal easement location to avoid the root system of the previous tree.

The Board and Mr. Scott Vanwhy discussed the property and the issue with planting one tree in the easement.

Mr. Prendeville seconded the motion.

Jennifer Levins, 1370 Gaspar Avenue, shared her concerns regarding the letter to Mr. Scott VanWhy and the Shade Tree Advisory committee.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

DEVELOPMENTS – Mr. Prendeville

Advanced Health Care – Hold Harmless Indemnification Agreement

Mr. Prendeville moved the Board to authorize the Chair and Secretary to execute the Hold Harmless Indemnification Agreement with AHC of Hanover, LLC, and Boyer Bethlehem SNF LC relative to the deviation from the record plan for the installation of the bollards, to be recorded with the Recorder of Deeds in and for Northampton County.

Mr. Diacogiannis seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

UHS/LVHN Behavioral Health Hospital – Indemnification Agreement

Mr. Prendeville moved the Board to authorize the Chair and Secretary to execute the Indemnification Agreement with LVHN Realty Holding Company, C/O LVHN, 2100 Mack Boulevard, Allentown, PA 18103.

Mr. Diacogiannis seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

SWB&R Building Addition Land Development – Recording Extension

Mr. Prendeville moved the Board grant the developer of SWB&R Building Addition an extension to July 31, 2024, to finalize the plans for recording.

Mr. Diacogiannis seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Arcadia Dev. Corp Industrial Development – MPC Extension

Mr. Prendeville noted for the record, the applicant for Arcadia Dev. Corp Industrial Development is granting the Township an extension under the MPC deadline to May 31, 2024.

Northgate 1 2-Lot Subdivision Improvements Extension

Mr. Prendeville moved the Board to grant the developer of Northgate 1 2-Lot Subdivision an extension to July 30, 2024, regarding the improvements deadline, per the developer letter dated April 17, 2024.

Mr. Diacogiannis seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Northgate 1 Land Development Plan MPC Extension

Mr. Prendeville noted for the record, the developer for Northgate 1 Land Development is granting the Township an extension under the MPC deadline to July 30, 2024.

Northgate 1 Lot Consolidation Plan Recording Extension

Mr. Prendeville moved the Board to grant the developer of Northgate 1 Lot Consolidation Plan an extension to July 30, 2024, regarding the record plans conditions deadline, per the developer's letter dated April 17, 2024.

Mr. Diacogiannis seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

4000-4030 Airport Road Lot Consolidation and Land Development MPC Extension

Mr. Prendeville noted for the record, the developer for 4000-4030 Airport Road Lot Consolidation and Land Development is granting the Township an extension under the MPC deadline to July 30, 2024.

ADMINISTRATION – Mr. Gross

Bingo License Renewal

Mr. Gross moved the Board authorize the Chair to sign the Bingo License Renewal application.

Ms. Versteeg seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Embassy Bank Signature Authorizations

Mr. Gross moved the Board authorize the Township Manager, Chair, Secretary, Treasurer, and Vice-

Chair to sign the Embassy bank signature authorization forms as applicable removing Treasurer as administrator for merchant processing and adding Manager as new administrator for merchant processing.

Ms. Versteeg seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Code Enforcement Officer Appointment

Mr. Gross moved the Board to appoint Mr. Hudson as Code Enforcement Officer to enforce the following Chapters of Code of the Township of Hanover:

Chapter 111 – Littering

Chapter 124 - Parks and Recreation

Chapter 172-26 - Snow and Ice Emergency

Chapter 172-27 - Vehicle Restrictions on Snow Emergency Routes

Chapter 172-28 - Snow and Ice not to be Placed on Highway

Chapter 172-29 - Unattended Vehicles Prohibited During Emergency

Chapter 172-30 - Notice of Violation Form

This appointment is effective April 23, 2024. Mr. Hudson is authorized to institute summary proceedings as a means of enforcement when acting as a Code Enforcement Officer.

Ms. Versteeg seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Proclamation – Arbor Day 2024 Revised

Mr. Gross moved the Board to adopt Proclamation 2024-4 to proclaim Arbor Day in Hanover Township as April 27, 2024. Proclamation 2024-4 supersedes Proclamation 2024-1.

Ms. Versteeg seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Note for the Record – Pool Change Order #12

Mr. Gross noted for the record, on April 8, 2024, change order #12 was signed by the Township Manager for the municipal pool to provide and install additional sod in lieu of seeding. The increase will be \$15,064.82.

PUBLIC WORKS – Mr. Diacogiannis

Pickleball Courts – Contract Extension

Mr. Diacogiannis moved the Board to grant LB Construction Enterprises, Inc. an extension to June 1, 2024, to complete the pickleball courts, per the email dated April 19, 2024.

Mr. Prendeville seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Storm Drainage Facility Study Cost Update

Hanover Engineering has updated the construction estimates for the remaining items in the May 2021 Storm Drainage Facilities Update, as requested by the Board.

Mr. Kocher explained that the storm drainage facility study update shows that out of the seven drainage study points from the May 2021 update, two of them are under contract. One of them is incorporated in Farmhouse Village, which leaves four of the seven projects that the Board can choose to proceed with.

The Board suggested a further review and study of Gaspar Avenue and Biafore Avenue due to standing water.

Mr. Diacogiannis moved to authorize Hanover Engineering to further study the stormwater facilities in Stafore Estates.

Mr. Gross seconded the motion.

Glynnis Daniels, 1280 Gaspar Avenue, presented a USB drive to the Board to make them aware of the erosion on Gaspar Avenue when it rains.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

Road Work Paving Bid Award

Mr. Diacogiannis noted for the record the Road Work Bids were opened at 2:00pm on April 16, 2024; Present for the opening was the Township Manager, Mark Hudson, Public Works Director, Martin Limpar, and a Barker and Barker Representative, Vincent.

Mr. Diacogiannis moved the Board award the Road Work Paving Bid project for Harriet Lane and Biafore Avenue to Bracalente Construction, Inc. of Northampton, PA, in the amount of \$167,481.30.

Mr. Diacogiannis further moved to return all bid bonds with the exception of the second lowest bidder, Grace Industries Inc., of Bath, PA. Their bid was in the amount of \$176,289.00.

Mr. Prendeville seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross aye, Ms. Versteeg aye, Ms. Lawless aye.

COURTESY OF THE FLOOR

STAFF REPORTS

Engineer – Mr. Kocher had nothing to report.

Solicitor – Mr. Anthony Giovannini, Esq., had nothing to report.

Recreation Director – Mr. Terenzio reported the Arbor Day Celebration is Saturday, April 27 from 11:00am-1:00pm, with a tree planting at 10:30am at Hanover Elementary School. Easton Municipal Band will be playing at HTCC prior to the event at 2:00pm. Saturday, May 4, the finals of the HTCC pickleball league will begin at 11:00am in the gym. Friday, May 10, is the annual golf tournament with about seventy golfers. Registration will remain open. The Hanover Township Carnival will be June 5 through June 7 with live entertainment, and the grand opening of the pool will be Saturday, June 8.

Public Works Director – Mr. Limpar reported the pool and the splash pad are up and running and the remaining construction with the pool is coming along. The yard waste collection is finished for the month, but Mr. Limpar requested that if residents see anyone dumping yard waste along Stoke Park Road, please report it. Ms. Lawless said there is a possibility of renting cameras where dumping is happening. The pickleball courts are paved. Street sweeping is almost finished. The Public Works Department is working on mulching, mowing, and playground surfacing. They will be repairing the roads in the upcoming weeks.

Township Manager – Mr. Hudson reported that three resumes have been submitted for the Code Enforcement Officer position. Mr. Hudson and staff worked on getting the Covid-19 ARPA Capital Projects Fund Multi-Purpose Community Facility grant submitted for two million dollars, which was approved at the last meeting. Saturday, May 18 is the Armed Services Celebration at the Armed Services Park.

Ms. Lawless noted the next Board of Supervisor's meeting will be May 14, 2024, at 7:00pm.

Upon motion of Mr. Prendeville the Board adjourned at 8:06pm.

Kimberly R. Lymanstall
Secretary