

## Hanover Township Shade Tree Advisory Board

The monthly meeting of the Shade Tree Advisory Board was held on Monday, October 30, 2023, at 5:30 pm in the Township office building. In attendance were Jane Cook, Michele Kane, Marianne Rivera, and Gamini Vedage.

1. The minutes of the September 2023, meeting were approved with no changes after a motion by Marianne, seconded by Michele.
2. **Shade Tree/Sidewalk proposal and Funding proposal update:** This proposal is still pending, with no new activity from this board since the last meeting and no contact from the Board of Supervisors regarding a meeting to discuss it.
3. **Park Tree Planting, Pruning, Maintenance Updates:** Marty Limpar and Jane marked the locations for the eleven trees that Erik Josephson will be planting in the parks this next week. The utility companies will be checking the locations and approving them as being safe for digging. Marianne has made arrangements with Joel at Better Scape to do the hazard pruning of several trees in Bluestone Park in November.
4. **Missing Street Trees Update:** Marianne reported that she is going to be taking over the missing street trees monitoring, reporting and notification process after Yvonne Kutz retires in January. Before that time, she and Michele will be working on the Birchwood area to verify which addresses have missing or dead street trees and determining whether these addresses had a permit, if the trees have been removed. They will also be following up on prior letters that were sent out to residents with missing street trees, to see if the trees have been recently planted. Yvonne approves of the idea to charge a \$20 fee for tree removal permits, and this money will go toward funding the replacement street tree proposal that still needs to be worked out between the Board of Supervisors and the STAB (see item 2 above). Money received from citations that lead to a court appearance will also go into that fund.
5. **Landscape plans from Hanover Engineering:** none
6. **Old/New Business:**

The Community Orchard project south of on the township pool fence area was discussed, and Gamini expressed interest in working developing this idea with Marty and with Dante, the Community Center director. Jane and Marianne met with Marty and Dante in the late summer, and all agreed this would be a positive element to add into the Township park system since it an area that is currently underutilized. Gamini, Marianne, and Jane will set up a meeting to review ideas with Marty and Dante. Eli Stogsdill at the Monocacy Farm Project will also be included in these discussions. Sheet mulching of the entire area would need to be done in the next two months to prepare the ground for the native trees and shrubs to then be planted next fall. The fencing needed on three sides of the area might be a good Eagle Scout project.

- A. **The next Shade Tree Advisory Board meeting:** The next scheduled meeting will be on Monday, November 20, 2023, at 5:30 pm in the Township meeting room. The November 20 meeting is a new date to allow for all members to attend without schedule conflicts, and it has been approved by the Township and entered in the master calendar. There is no December meeting.

The meeting was adjourned at 6:30 pm.

Meeting minutes respectfully submitted by Jane Cook