
REGULAR SEMI-MONTHLY MEETING

February 25, 2025

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chair Susan Lawless at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Lawless, Prendeville, Gross, Versteeg, Township Engineer Brien Kocher, and Township Solicitor James Broughal.

The Pledge of Allegiance was performed.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the agenda. Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the minutes from the meeting of the Board of Supervisors dated January 28, 2024. Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the list of bills and transfers dated February 11, 2025. Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

COURTESY OF THE FLOOR

REPORT OF THE CHAIR

Ms. Lawless thanked the Public Works Department for a job well done during the winter season.

REPORT OF THE VICE CHAIR

Ms. Versteeg shared the importance of bus stop safety and parent parking.

SUPERVISOR'S COMMENTS

Mr. Diacogiannis – Road District #1, absent.

Ms. Versteeg - Road District #2, had nothing to report.

Mr. Gross– Road District #3, had nothing to report. Mr. Gross reported that the Township was awarded an \$85,000 grant through the Pennsylvania Commonwealth Financing Authority – Greenways Trails and Recreation Programs. The grant will go to a ten-year parks and rec open space master plan.

Ms. Lawless – Road District #4, had nothing to report.

Mr. Prendeville – Road District #5, had nothing to report.

APPOINTMENTS AND RESIGNATIONS – Mr. Diacogiannis

ADMINISTRATION PART 1 – Mr. Prendeville

PNC – Defined Benefit Pension Account Presentation

Paul Kamor and Terry McMahon presented the Defined Benefit Pension Account to the Board.

PLANNING & ZONING – Ms. Versteeg

DEVELOPMENTS – Mr. Gross

Hanover Corporate Center II – Remaining Traffic/Roadway Improvements Deadline

Mr. Gross moved the Board to grant the developer of Hanover Corporate Center II an extension to March 31, 2026, regarding the traffic/roadway improvements deadline, per the attorney letter dated February 11, 2025.

Mr. Prendeville seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

Arcadia Development Corporation Industrial Development – MPC Deadline

Mr. Gross noted for the record, the applicant for Arcadia Development Corporation is granting the Township an extension under the MPC deadline to March 11, 2025.

ADMINISTRATION PART 2– Mr. Prendeville

Performance Contract - Easton Municipal Band

Mr. Prendeville moved the Board to authorize the Chair to sign the performance contract with Easton Municipal Band for their performance at the Hanover Township Community Center on Saturday, May 10, 2025.

Mr. Gross seconded the motion.

Ms. Lawless asked Mr. Terenzio about the event. The Hanover Township Community Center is hosting a concert and the Liberty Alumni will also be performing.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

2024 Return of Taxes

Mr. Prendeville moved the Board to authorize the Chair and Secretary to sign the Return of Taxes for the 2024 affidavit for the County of Northampton Tax Claim Bureau.

Mr. Gross seconded the motion.

Ms. Lawless asked Ms. Lymanstall about the return of taxes. Ms. Lymanstall explained the 2024 return of taxes is the amount of neglected or refused payments from residents. The base amount of tax returned is \$23,415.11 and the penalty amount is \$2,341.71.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

PUBLIC WORKS – Mr. Prendeville

Bid Advertisement - Municipal Park Pump/Skate Track

Mr. Prendeville moved the Board to authorize the Secretary to advertise the bid proposal for the Municipal Park Pump/Skate Track Project on March 5th and March 12th. Bid will be placed on PennBid and bids will be accepted until April 11th by 11:00am.

Mr. Gross seconded the motion.

Mr. Hudson reviewed the pump/skate track plan with the Board and residents. The projected timeline for completion is aimed for the end of August. Jennifer Levins, 1370 Gaspar Avenue, asked if the pump track would be a liability. Mr. Hudson stated the insurance company is okay with it.

The pump track will give the kids a place to ride their bikes/skateboards safely.

Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

First Responders Pavilion – Review Updated Building Layout

Mr. Hudson reviewed the First Responders pavilion with the Board and the residents. The Board approved of the layout. The projected timeline for completion of the bid paperwork is aimed for end of March/April.

COURTESY OF THE FLOOR

Ms. Lawless asked if the fire hydrant marker has been placed on the resident Michael Riviello's hydrant at 1103 Limestone Circle. Mr. Riviello attended the January 28, 2025, Board of Supervisors meeting, and shared his concerns. Mr. Hudson answered that a marker was placed and the Township is going to look into options for hydrant markers throughout the Township.

Ms. Lawless noted that daylight savings time/spring forward is March 9.

STAFF REPORTS

Engineer – Mr. Kocher had nothing to report.

Solicitor – Mr. Broughal had nothing to report.

Recreation Director - Mr. Terenzio reported that Bingo will be held March 6, at 6:00pm. The beneficiary is Bethlehem Area Public Library. The 'Getting to Know Your Backyard' event will be held on March 13 with a guest speaker at the Hanover Township Community Center from 6:30pm to 8:00pm. On Saturday, March 15, Wiffle Fest starts at 12:00pm. On March 25, from 9:00am to 11:00am, the Colonial Regional Police Department will be at the Hanover Township Community Center for 'Coffee with a Cop'. Registration is still open for Women Move for Health which begins April 10th. Breakfast with the Easter Bunny is Saturday, April 12, and the 4th Annual Golf Tournament is May 9 at Whitetail Golf Club. On May 10, the Easton Municipal Band concert will be held from 2:00pm to 4:00pm.

Summer Camp will start June 9th until August 1st. The hours are 9:00am-3:00pm with extended care hours starting at 8:00am for the morning care and to 5:00pm for the afternoon care at no additional cost.

The Hanover Township Community Center is currently getting the floors stripped and waxed and the new weight room equipment will be arriving at the end of March.

Township Manager – Mr. Hudson reported that the Public Works Department has begun installing the new disc golf goals. The Township received the new playground for Pharo Park and a grant was received for a youth fitness playground at Monocacy Park.

The interviews are completed for the Receptionist position and more information will be discussed at the next meeting. Mr. Hudson noted that the Township is currently completing the audit with the new auditor and a pension audit is coming later in the week. We are continuing to work on the website and hope to have it live soon.

The proposed rate change for UGI will be placed on the Township website.

Ms. Lawless asked about the Plans and Appeals escrow account project. Ms. Lymanstall explained that she is currently going through all the development escrow accounts from past to current to refund any escrow money that was not given back at time of project close-out. Ms. Lymanstall stated she has mailed twelve refunds and will continue to review accounts to clean up the accounting.

Ms. Lawless noted the next Board of Supervisors meeting will be Tuesday, March 11, 2025.

Upon motion of Mr. Prendeville the Board adjourned at 7:40pm.

Kimberly R. Lymanstall
Township Secretary