

Hanover Township Shade Tree Advisory Board

The monthly meeting of the Shade Tree Advisory Board was held on Monday, January 27, 2025, at 6:00 PM in the Township office building. In attendance were Jane Cook, Michele Kane, Marianne Rivera, and Brenda Happ.

1. Marianne introduced new member Brenda Happ. Welcome!
2. The minutes of the November 25, 2024 meeting were approved by voice vote.
3. **2025 Budget Approval:** Marianne received a memo from the Board of Supervisors dated January 7, 2025, that the budget request for \$8,500 was approved at their January 6, 2025 meeting. These funds are to be used for maintenance of park and other public trees in the Township, including pruning and other arborist services, and for educational events, including the annual Arbor Day celebration in April.
4. **Shade Tree Board member responsibilities:** Marianne distributed a list of responsibilities, with an update to the prior list to include Brenda, as follows:

Chair: Marianne

Secretary: Jane, with Brenda as backup

Street Trees: Marianne and Brenda

Landscape Plans Review: Blair, Michele and Jane

Park Trees: Jane

Budget: Jane and Marianne

Advertising and Marketing: Brenda

Events: All members

5. **Shade Tree Advisory Board member list (contact info)** Marianne compiled an updated list of each member's name and contact info and gave each a copy for their records. Jane will also email the list to make it easier to enter the correct info in each member's contact list.
6. **2025 Meeting Dates List:** Jane will send this list out to each member, and this list is also on the Township website. Each month's meeting is on the last Monday at 6 PM in the Township office building, except for May, when it is the Monday prior to the last Monday, due to Memorial Day.
7. **Landscape plans from Hanover Engineering:** Blair received none this month.
8. **Park Tree Planting:** Jane has contacted Erik Josephson, and he will be reserving the trees from this spring's park tree planting schedule. Marty Limpar agrees that three flowering trees and eight shade trees will be good choices for the parks. He and Jane will make the location decisions during February or early March, depending on weather conditions.
9. **Arbor Day 2025:** This event will be April 26. With activities for kids, tree and plant info for adults, music, refreshments, and other activities, to be decided. Jane will have at least

one of the trees that Erik Josephson plants this spring be near the Community Center, so that it can be featured for the Arbor Day event.

10. **Community Class** (part 2) on May 15 at 6:30 PM with Sue Tansits from Edge of the Woods. This will be a neighborhood garden walk. Publicity will go out prior to this follow-up class to “Know Your Backyard”, presented last fall.

New Community Class with Master Gardener Lori Metz on March 13 at 6:30 PM. Publicity will go out prior to this class, to be held in the Community Center.

11. **Other Old/New Business:** none.

12. **The next Shade Tree Advisory Board meeting:** The next scheduled meeting will be on Monday, February 24, 2025, at **6:00 PM** in the Township meeting room.

The meeting was adjourned at 6:45 PM.

Meeting minutes respectfully submitted by Jane Cook