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## REGULAR SEMI-MONTHLY MEETING

### March 25, 2025

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Chair Susan Lawless at the Hanover Township Municipal Building, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Lawless, Prendeville, Gross, Versteeg, Diacogiannis, Township Engineer Brien Kocher, and Township Solicitor James Broughal.

The Pledge of Allegiance was performed.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the agenda. Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the minutes from the meeting of the Board of Supervisors dated March 11, 2025. Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the list of bills and transfers dated March 25, 2025. Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

#### COURTESY OF THE FLOOR

##### REPORT OF THE CHAIR

Ms. Lawless thanked Mr. Prendeville for pruning, tending to, and fertilizing the hydrangeas around the pool complex.

##### REPORT OF THE VICE CHAIR

##### SUPERVISOR'S COMMENTS

Mr. Diacogiannis – Road District #1, had nothing to report.

Ms. Versteeg - Road District #2, had nothing to report.

Mr. Gross – Road District #3, had nothing to report.

Ms. Lawless – Road District #4, had nothing to report.

Mr. Prendeville – Road District #5, had nothing to report.

##### APPOINTMENTS AND RESIGNATIONS – Mr. Diacogiannis

##### PLANNING & ZONING – Ms. Versteeg

##### **AFHBD Ordinance Update**

Mr. Hudson stated the final draft of the AFHBD Ordinance has been sent out for everyone to review. He has received comments up until last week. Mr. Kocher expects everything to be ready early April and then it will be sent out to the Board to review. Additional comments may come regarding the definitions. The bulk of the Ordinance is completed.

##### DEVELOPMENTS – Mr. Gross

##### ADMINISTRATION – Mr. Prendeville

##### **Note for the Record – Organizational Chart**

Mr. Prendeville noted for the record that the Township Secretary provided the Board an updated Organizational Chart on March 25, 2025, and it has been posted on the Township's website.

### **Building Code Officials**

Mr. Prendeville moved the Board to approve Barry Isett & Associates, Inc and Keycodes Inspection Agency as the Township Building Code Officials.

Mr. Gross seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

### **Zoning Code Official**

Mr. Prendeville moved the Board to approve Keycodes Inspection Agency as the Township Zoning Code Official.

Mr. Gross seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

### **Employee Separation Agreement**

Mr. Prendeville moved the Board to approve the Employee Separation Agreement.

Mr. Gross seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

### PUBLIC WORKS – Mr. Diacogiannis

#### **Bid Advertisement – 2025 Paving Project**

Mr. Diacogiannis moved the Board to authorize the Township Secretary to advertise the bid proposal for the 2025 Paving Project on March 26th and April 2<sup>nd</sup>. Bids will be accepted until April 15, 1:00pm.

Mr. Hudson explained that the project. Blair Road will be milled, scratched, and overlayed. Bella Vista Drive, 1<sup>st</sup> Terrace Drive, and 2<sup>nd</sup> Terrace Drive will be overlayed.

Mr. Gross seconded the motion.

Mr. Diacogiannis, aye, Mr. Prendeville, aye, Mr. Gross, aye, Ms. Versteeg, aye, Ms. Lawless, aye.

### COURTESY OF THE FLOOR

#### STAFF REPORTS

**Engineer** – Mr. Kocher had nothing to report.

**Solicitor** – Mr. Broughal had nothing to report.

**Recreation Director** – Mr. Terenzio reported the Wiffle fest Tournament had twenty children and twenty adults participate. A wiffle bracketed tournament for adults had seven teams. Coffee with a Cop was well attended. The Hanover Township Community Center has upcoming events:

- Breakfast with the Easter Bunny on April 12
- Arbor Day on April 26
- Annual Golf Tournament on May 9
- Easton Municipal Band with BASD Alumni on May 10

The pool has forty lifeguards returning this year and about forty family pool passes have been sold. The Hanover Township Community Center has gained new sponsors. Mr. Terenzio and Mr. Lowe attended an expo in Hershey and learned a lot about summer camps, grant writing, partnerships, and ethical management.

**Public Works Director -**

**Township Manager** – Mr. Hudson reported for the Public Works Department that the pool water levels have been monitored/tested and the exterior bathrooms in the Municipal complex are open. Pool chemicals have been ordered. The pool will be opening late April, early May, to get the pool up and running for the swim team and the summer season. The landscaping and mulching around the Township are taking place. Street sweeping has begun on the main roads and business parks. Street sweeping in neighborhoods will start in a few weeks. Pharo Park playground construction may begin next week or the week after.

Mr. Hudson reported that the Planning Commission will have a meeting on April 7, 2025. The Township website will be live soon. The staff has training on Thursday, March 27.

Ms. Lawless noted the next Board of Supervisors meeting will be on Tuesday, April 8, 2025.

Upon motion of Mr. Prendeville the Board adjourned at 7:24pm.

Kimberly R. Lymanstall  
Township Secretary