

LEHIGH ENGINEERING ASSOCIATES, INC.

499 RIVERVIEW DRIVE, P.O. BOX 68, WALNUTPORT, PA 18088

PHONE: 610-767-8545 FAX: 610-767-5798

E-MAIL: lrauch@lehighengineering.com



September 15, 2025

Hanover Township - Northampton County
3630 Jacksonville Road
Bethlehem PA 18017-9302
Attention: Board of Supervisors

Project: School Sisters of St. Francis – Convent Addition
Improvements Installation Extension

Dear Board Members:

On behalf of the Owner, Bethlehem Province of the School-Sisters of the Third Order of St. Francis, I request an eight (8) month extension until May 31, 2026 to the Improvements Agreement for the School Sisters of St. Francis Convent Addition Land Development.

The improvements at the site have been on going with the small detention basin currently under construction; however, considering we are now approaching the autumnal season with winter right around the corner, we believe it prudent to request additional time to complete the required improvements in case the weather becomes problematic in continuing forward with construction.

Thank you for your time and consideration in this matter. Please contact me with any questions.

Sincerely,

Lew Rauch

Lew Rauch
Engineering General Manager

Cc: Keith Hoeing
File

6814 Sisters-construction-extension-01.doc



FITZPATRICK
LENTZ & BUBBA
ATTORNEYS AT LAW

eschock@flblaw.com
Direct Dial: 610-797-9000 ext 355

September 11, 2025

VIA E-MAIL (klymanstall@hanovertwp-nc.org)

Board of Supervisors
Hanover Township – Northampton County
3630 Jacksonville Road
Bethlehem PA 18017-9302
Attn: Ms. Kimberly Lymanstall, Township Secretary

**Re: Jaindl Land Company – Proposed Commercial Development
90 Highland Avenue
Recording Deadline Extension**

Dear Board:

My office represents Jaindl Land Company the developer of the land which is the subject of the above-referenced preliminary/record land development plan. There is an upcoming deadline of September 30, 2025, for recording of the above plan. As the Township is aware, my client work's to finalizing that process. I am writing to advise that Jaindl Land Company requests an extension for recording through December 31, 2025.

If you require anything further, please advise.

Very truly yours,

Erich J. Schock

cc: Jaindl Land Company (via email)
Bohler Engineering (via email)
Benchmark Consulting Engineers (via email)



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September 11, 2025

VIA E-MAIL (klymanstall@hanovertwp-nc.org)

Board of Supervisors
Hanover Township – Northampton County
3630 Jacksonville Road
Bethlehem PA 18017-9302
Attn: Ms. Kimberly Lymanstall, Township Secretary

**Re: Land Development Approval
Expansion Plan—3865 Adler Place**

Dear Board:

We represent 90 Highland, LLC (“Owner”), which acquired the above property in September 2021. The property had previously been approved for an expansion of the existing office building. My client’s understanding is that unless extended that approval expires on September 30, 2025.

As the Board is aware, Owner is in the process of redeveloping the adjacent property to 3865 Adler Place, which plan will incorporate the above property. While efforts continue to finalize recording of that plan, Owner does wish to extend the approval for above expansion. Accordingly, Owner requests an extension of that approval through December 31, 2025.

Please place this matter on an upcoming agenda of the Board of Supervisors, at which time a representative can appear to answer any questions, if necessary. Thank you for your consideration.

Very truly yours,

Erich J. Schock

EJS/jw

cc: 90 Highland, LLC (via email)

September 11, 2025

Hanover Township, Northampton County
3630 Jacksonville Road
Bethlehem, PA 18017-9302
Attn: Board of Supervisors

**Re: Muller Martini Corporation
Building Expansion
4444 Innovation Way
Hanover Township, Northampton County, Pennsylvania**

Dear Members:

Muller Martini Corp request a time extension of an additional one-year deferral from land development plan submission until October 12, 2026.

The previous deferral was conditioned on review and approval of the Site Plan and stormwater management calculations by the Township Manager and Township Engineer, and no certificate of occupancy for the remaining portion of the building will be issued until review and approval of a land development plan submission.

Muller Martini has completed the construction of the approved building expansion and received their Certificate of Occupancy. They anticipate submitting land development plans for the remaining portion of the site and building work within the next year.

Thank you for your assistance in this matter. Please feel free to contact the undersigned with any questions or comments.

Sincerely,

A handwritten signature in black ink that reads "Richard Slattery".

Richard Slattery
Chief Financial Officer
Muller Martini Corp. & Muller Martini Canada Inc.
richard.slattery@martinimuller.com
(631) 486-1336



5000 Springside Ct, Allentown, PA 18104 | 484-695-0590 | nik@levi-land.com

September 11, 2025

Hanover Township
Attn: Mark Hudson
3630 Jacksonville Rd.
Bethlehem, PA 18017

**Re: Farmhouse Village Subdivision
90-day Extension Request for Recording**

Dear Mr. Hudson,

On behalf of Levi Land Holdings, LLC, I respectfully request a 90-day extension of the current October 15, 2025 deadline to record the Farmhouse Village major subdivision plans. This additional time will allow us to complete the required administrative steps and ensure all matters are properly in order prior to recording.

We appreciate your consideration of this request and will work diligently to record the plans within the extended timeframe.

Best regards,

Ryan Pektor
Project Coordinator



Deposit of \$ 852 is required.

Please return signed and filled out with deposit:
P.O. Box 11 Bath, Pa 18014

Bethlehem Carriage Company
Contract Agreement
610-730-4973

Terms and Conditions:

- ❖ **Weather Conditions:** Bethlehem Carriage Company will provide service under most weather conditions. However, if the weather is too severe and considered unsafe, then Bethlehem Carriage Company reserves the right to cancel for the event and 50% of the rate will be refunded so long as Bethlehem Carriage Company cancels the morning of the event. If client cancels for the event the no refund shall be issued.
- ❖ **Deposit:** Deposit of 50% is non-refundable unless Bethlehem Carriage Company is unable to fulfill their service duties due to mechanical or equipment failure, or illness, etc.
- ❖ **Changes:** The client agrees to contact Bethlehem Carriage Company immediately of any changes that will concern them for the event. We will be in touch a few days before the event to reconfirm all the details, so please be sure to allow a way for us to reach you during this time.
- ❖ **If Event Runs Late:** We strive to arrive 15 minutes before our scheduled time to ensure promptness. If the event is late, then a shorter ride will be given or additional cost will be billed if the time goes over the planned scheduled time on contract at the rate of \$ 150 per 1/2 hour.
- ❖ **Cancellations:** If due to the rare event of circumstances beyond our control (mechanical or equipment failure, or illness etc.) the entire amount will be refunded and the client agrees by signing below that they understand no further compensation will be given. If Bethlehem Carriage Company would need to cancel, we would notify the client immediately.
- ❖ **Pictures:** By signing this contract below, I grant permission to use any pictures taken for promotional use.
- ❖ **Liability Law:** I hereby acknowledge and understand that I and all other participants assume the risk of equine activities pursuant to Pennsylvania Law.

Date of Event: 12-5-25

Type of Horse-Drawn Vehicle: Sleigh (Large)

Preference Color of Horse: Vanous

Intended Use: Thee Lighting Riders

Description of Service: Thee Lighting Route as previous years



Arrival and End Times:

6:00pm - 8:30pm

Location (Pick-Up Address):

Below Address

Location (Drop-Off Address):

Total Number of People: approx 10

Total Hours Billed: 2 1/2

Price of Service: \$ 1145

Gratuity 20%: \$ 229

Total: \$ 1,374

By signing this contract you have read and agreed to all terms and information listed above:

****Please make checks payable to: Bethlehem Carriage Company**

Date: _____

Signature: _____

Print: Hanover Township

Address: 3630 Jacksonville Rd.

Bethlehem PA 18017

Phone Number: _____

Cell Phone: 866-1140

EX. 335

\$ 852

50% deposit (non-refundable) and signed contract must be received to reserve date.

The balance of \$ 852

is due one (1) week PRIOR to date the service is rendered.

www.BethlehemCarriage.com

RESOLUTION 25 - 16

WHEREAS, Ordinance 11-02, Section 172-75.B of the Township of Hanover, Northampton County allows for the establishment of a schedule of fees for towing and/or storage of vehicles pursuant to the provisions of Article VII Towing of the Township of Hanover Code of Ordinances, as from time to time may be amended by resolution of the Board of Supervisors of the Township of Hanover, Northampton County; and

WHEREAS, in keeping with good practice, the Board of Supervisors of the Township of Hanover, Northampton County periodically receives the schedule of fees for towing and/or storage and makes appropriate revisions and/or modifications.

NOW, THEREFORE, BE RESOLVED, and it is resolved and enacted that the Schedule as set forth on **Exhibit "A"** attached hereto is established for fees for towing and/or storage shall become effective **January 1, 2026**.

That any resolution, or part of resolution, inconsistent with the Resolution be and the same is hereby repealed insofar as the same affects the matters contained in this Resolution.

IN TESTIMONY WHEREOF, the undersigned TOWNSHIP has caused this resolution to be signed by a duly authorized officer and its corporate seal, duly attested by the Board Secretary, to be hereunto affixed this **23rd** day of **September 2025**.

ATTEST:

**BOARD OF SUPERVISORS
HANOVER TOWNSHIP,
NORTHAMPTON COUNTY**

By: _____
Kimberly R. Lymanstall. Secretary

By: _____
Susan M. Lawless, Esq.
Board of Supervisors

Exhibit A

HANOVER TOWNSHIP – NORTHAMPTON COUNTY
SCHEDULE OF FEES – TOWING/STORAGE

Effective January 1, 2026

Towing Light Duty; up to 10,000 GVRW	\$174
Towing Medium Duty; 10,001-26,000 GVRW	\$338
Township Heavy Duty; 26,001 80,000 plus GVRW	\$589
Debris Clean Up	Up to \$62
Winching; up to 10,000 GVRW	\$83
Winching; 10,001-26,000 GVRW	\$160
Winching; 26,001 80,000 plus GVRW	\$311
Crash Wrap	\$52 per opening
Storage; up to 10,000 GVRW - unsecured	Up to \$60 per day
Storage; 10,001-26,000 GVRW - unsecured	Up to \$185 per day
Storage; 26,001 80,000 plus GVRW – unsecured	Up to \$486 per day
Storage; up to 10,000 GVRW - secured	Up to \$95 per day
Storage; 10,001-26,000 GVRW - secured	Up to \$240 per day
Storage; 26,001 80,000 plus GVRW – secured	Up to \$542 per day
Yard Fee	\$64
Additional charge for extra labor necessary to effect removal of vehicle. Such labor includes, but not limited to, shoveling of snow, and similar activities.	Up to 47.00 per each ½ hour (or any part thereof) when labor is necessary per occurrence
Snow Emergency Rates	Regular rates apply

Note: A police investigation supersedes the “Duty Tow” Schedule. A police officer can request any of the approved towing companies to impound a motor vehicle or police impound.

**FIRST RESPONDER'S PARK PAVILION PROJECT
HANOVER TOWNSHIP, NORTHAMPTON COUNTY, PA**

		Items	UOM	QTY	A. K. Petersheim Builders, LLC		Nottingham Building Group	
					Unit Price	Total Cost	Unit Price	Total Cost
1	Base	Mobilization and Demobilization	LS	1	\$20,000.00	\$20,000.00	\$27,920.00	\$27,920.00
2	Base	Bonds and Insurance	LS	1	\$20,000.00	\$20,000.00	\$30,000.00	\$30,000.00
3	Base	Tree Removal	EA	1	\$3,000.00	\$3,000.00	\$4,512.00	\$4,512.00
4	Base	Pavement Removal	SY	160	\$20.00	\$3,200.00	\$14.05	\$2,248.00
5	Base	Topsoil Removal & Replacement	LS	1	\$15,000.00	\$15,000.00	\$18,360.00	\$18,360.00
6	Base	Site Grading	LS	1	\$25,000.00	\$25,000.00	\$89,500.00	\$89,500.00
7	Base	High Visibility Fence	LS	1	\$2,000.00	\$2,000.00	\$9,763.00	\$9,763.00
8	Base	Rock Construction Entrance	EA	2	\$2,000.00	\$4,000.00	\$12,600.00	\$25,200.00
9	Base	Compost Filter Socks	LS	1	\$2,000.00	\$2,000.00	\$1,937.00	\$1,937.00
10	Base	Concrete Washout	LS	1	\$1,000.00	\$1,000.00	\$1,729.00	\$1,729.00
11	Base	Seeding and Mulching	LS	1	\$5,000.00	\$5,000.00	\$9,906.00	\$9,906.00
12	Base	Pavilion Foundation	LS	1	\$50,000.00	\$50,000.00	\$240,000.00	\$240,000.00
13	Base	Pavilion Construction	LS	1	\$140,000.00	\$140,000.00	\$263,900.00	\$263,900.00
14	Base	Pavilion Electrical & Ventilation Systems	LS	1	\$60,000.00	\$60,000.00	\$94,500.00	\$94,500.00
15	Base	Pavilion Plumbing & Plumbing Fixtures	LS	1	\$40,000.00	\$40,000.00	\$93,970.00	\$93,970.00
16	Base	Site Sanitary Line	LS	1	\$30,000.00	\$30,000.00	\$78,400.00	\$78,400.00
17	Base	Site Water Facilities	LS	1	\$130,000.00	\$130,000.00	\$187,900.00	\$187,900.00
18	Base	Walkway Replacement	SY	96	\$100.00	<u>\$9,600.00</u>	\$120.00	<u>\$11,520.00</u>
Total Base Bid						\$559,800.00		\$1,191,265.00
19	Contingency	Extra Excavation	CY	50	\$25.00	\$1,250.00	\$85.00	\$4,250.00
20	Contingency	Extra Rock Excavation	CY	50	\$55.00	\$2,750.00	\$191.00	\$9,550.00
21	Contingency	Extra Class B Concrete	CY	50	\$500.00	\$25,000.00	\$389.00	\$19,450.00
22	Contingency	Extra Crushed Aggregate Backfill	CY	50	\$60.00	<u>\$3,000.00</u>	\$94.00	<u>\$4,700.00</u>
Total Contingency						\$32,000.00		\$37,950.00
Total Base and Contineny						\$591,800.00		\$1,229,215.00

RESOLUTION 25 - 17
HANOVER TOWNSHIP – NORTHAMPTON COUNTY

WHEREAS, The Board of Supervisors of Hanover Township (“Township”), Northampton County, Pennsylvania (“Applicant”) desires to apply for grants with Commonwealth Financing Authority (“Authority”) from the Local Share Account of Northampton & Lehigh Counties; and

Be it **RESOLVED**, that the Board of Supervisors of Hanover Township of Northampton County hereby request a Northampton/Lehigh County Local Share Assessment grant of \$97,740.00 from the Commonwealth Financing Authority to be used for new Hydraulic Rescue Tools for use by Hanover Township Volunteer Fire Company.

Be it FURTHER RESOLVED, that the Applicant does hereby designate

1. Any application for a grant from the Authority may be signed on behalf of the applicant by the officials of the Township of Hanover who, at the time of signing, has **TITLE** of **Chairman**, Board of Supervisors; or **Vice Chairman**, Board of Supervisors; or **Township Secretary, Township Treasurer or Township Manager**.
2. The signature page for the grant agreement can be executed on behalf of the Township by the Official who, at the time of the signing of the agreement, has the **TITLE** specified in paragraph 1 and the Township is bound by the grant agreement.
3. If this official signed the “**Signature Page for Grant Application**” prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
4. Any amendment to the grant agreement can be executed on behalf of the Township by the Official who, at the time of the signing of the agreement, has the **TITLE** specified in paragraph 1 and the Township is bound by the grant amendment.
5. This Resolution shall remain in effect and binding until rescinded or modified by the Board of Supervisors, Township of Hanover.

RESOLVED this 23rd day of September 2025.

ATTEST

BOARD OF SUPERVISORS
Hanover Township,
Northampton County

By: _____
Kimberly Lymanstall, Secretary
Board of Supervisors

By: _____
Susan Lawless, Chairman
Board of Supervisors

I hereby certify that this Resolution was adopted by the Board of Supervisors, Hanover Township, Northampton County, this 23rd day of September 2025 and said Resolution has been recorded in the Minutes of the Board of Supervisors of Hanover Township and remains in effect as of this date.

Kimberly Lymanstall, Secretary
Board of Supervisors,
Hanover Township - Northampton County

RESOLUTION 25 - 18
HANOVER TOWNSHIP – NORTHAMPTON COUNTY

WHEREAS, The Board of Supervisors of Hanover Township (“Township”), Northampton County, Pennsylvania (“Applicant”) desires to apply for grants with Commonwealth Financing Authority (“Authority”) from the Local Share Account of Monroe County; and

Be it **RESOLVED**, that the Board of Supervisors of Hanover Township of Northampton County hereby request a Local Share Account – Monroe County grant of \$97,740.00 from the Commonwealth Financing Authority to be used for new Hydraulic Rescue Tools for use by Hanover Township Volunteer Fire Company.

Be it FURTHER RESOLVED, that the Applicant does hereby designate

1. Any application for a grant from the Authority may be signed on behalf of the applicant by the officials of the Township of Hanover who, at the time of signing, has **TITLE** of **Chairman**, Board of Supervisors; or **Vice Chairman**, Board of Supervisors; or **Township Secretary, Township Treasurer or Township Manager**.
2. The signature page for the grant agreement can be executed on behalf of the Township by the Official who, at the time of the signing of the agreement, has the **TITLE** specified in paragraph 1 and the Township is bound by the grant agreement.
3. If this official signed the “**Signature Page for Grant Application**” prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
4. Any amendment to the grant agreement can be executed on behalf of the Township by the Official who, at the time of the signing of the agreement, has the **TITLE** specified in paragraph 1 and the Township is bound by the grant amendment.
5. This Resolution shall remain in effect and binding until rescinded or modified by the Board of Supervisors, Township of Hanover.

RESOLVED this 23rd day of September 2025.

ATTEST

BOARD OF SUPERVISORS
Hanover Township,
Northampton County

By: _____
Kimberly Lymanstall, Secretary
Board of Supervisors

By: _____
Susan Lawless, Chairman
Board of Supervisors

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Kimberly Lymanstall, Secretary
Board of Supervisors,
Hanover Township - Northampton County