
REGULAR SEMI-MONTHLY MEETING

August 25, 2026

The regular semi-monthly meeting of the Board of Supervisors, Hanover Township, Northampton County, was called to order by Vice Chair Jean Versteeg at the Hanover Township Municipal Office, 3630 Jacksonville Road, Bethlehem, PA, 18017 at 7:00 P.M.

Present were Supervisors Versteeg, Gross, Prendeville, Pepitone, Township Engineer Jim Milot, and Township Solicitor James Broughal. Ms. Lawless was absent.

The Pledge of Allegiance was performed.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the agenda. Motion passed unanimously.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the minutes from meeting of the Board of Supervisors dated July 21, 2026. Ms. Versteeg abstained. Motion passed unanimously.

Upon motion of Mr. Prendeville, seconded by Mr. Gross, the Board approved the list of bills and transfers dated August 25, 2026. Motion passed unanimously.

COURTESY OF THE FLOOR

Jennifer Swann, member of Coalition for Appropriate Transportation (CAT), shared her position with CAT and pedestrian safety concerns regarding the crosswalk from Sterling Heights to Wegmans.

Lisa Anderson, on behalf of her mother Sharon Mullen (resident at Sterling Heights), shared her concerns regarding the pedestrian crosswalk from Sterling Heights to Wegmans.

Mr. Milot explained that the intersection is in Hanover Township's jurisdiction but the concerns being raised are subject to national standards, state regulations, and PennDOT approval. The Township does not have the final say. Mr. Hudson noted he will plan a meeting with CAT.

Joe Mele, 6512 Betsy Ross Circle, shared his concerns regarding road conditions on Township Line Road towards Brodhead Road. Mr. Limpar explained that the City of Bethlehem owns that portion and they would be responsible for the repairs.

Mr. Broughal recommended that Mr. Mele attend the City of Bethlehem Board meeting and explain his concerns.

Gary Madine, 4524 Dolores Lane, shared his concerns regarding the intersection of Stoke Park Road and Wegmans Drive.

Mr. Milot explained that the Township can't install traffic devices without a permit and proper studies in addition to approvals from PennDOT.

PROCLAMATION

Proclamation 2026-10 Eagle Scout, Timothy Bricco

Ms. Versteeg moved the Board to adopt Proclamation 2026-10, recognizing Timothy Bricco for achieving the rank of Eagle Scout.

Mr. Gross seconded the motion. Motion passed unanimously.

Mr. Bricco thanked the Board, Mr. Hudson, and Mr. Limpar for guiding him along the gaga ball project.

REPORT OF THE CHAIR & Road District #4

Ms. Lawless was absent.

REPORT OF THE VICE CHAIR & Road District #2

Ms. Versteeg noted on September 11, Chief Depalma from CRPD will be retiring. Lt. Wendling will take over the role of Chief. He will become the Colonial Regional Police Department's fourth Chief of police. In addition, Detective Sergeant Michael Enstrom, will be promoted to Lieutenant, Sergeant Keith Kulp will be promoted to Detective Sergeant, and Officer Justin Schippang will be promoted to Sergeant. Ms. Versteeg reminded residents that if you see or experience a crime, to report it to the CRPD.

Ms. Versteeg stated that the best source for timely and accurate information about what is going on in the Township can be found on the official website at www.hanoverwp-nc.org. You can also sign up for email alerts. The Township posts information on events and activities on the Facebook page, Hanover Township-Northampton County and the RecycleCoach app continues to be a useful place to find updates on trash and recycling pickup days and changes.

SUPERVISOR'S COMMENTS

Mr. Pepitone – Road District #1, had nothing to report.

Mr. Gross– Road District #3, had nothing to report.

Mr. Prendeville – Road District #5, had nothing to report.

PLANNING & ZONING – Mr. Gross

ZHB Variance Application 26ZHB05 – 78 Colonial Road (Fence)

The applicant for 78 Colonial Road, Allentown, PA 18109, is requesting a variance for the front yard setback for a fence placement.

Does the Board wish to send representation to the Zoning Hearing Board meeting scheduled for August 27, 2026?

The Board does not wish to send representation.

ZHB Variance Application 26ZHB06 – 5502 Grace Avenue (Shed)

The applicant for 5502 Grace Avenue, Bethlehem, PA 18017, is requesting a variance for a shed in a townhouse development. The shed exceeds the maximum allowable square footage of 120 sq. ft.

Does the Board wish to send representation to the Zoning Hearing Board meeting scheduled for August 27, 2026?

The Board does not wish to send representation.

Wegmans Food Markets, Inc., - Deed of Dedication

Mr. Gross moved the Board to authorize the Chair to sign the Deed of Dedication for a portion of land at the intersection of Fairview Street and Stoke Park Road (parcels M6SW2-2-1 & M6SW2-2-2).

Mr. Prendeville seconded the motion. Motion passed unanimously.

DEVELOPMENTS – Mr. Gross

ADMINISTRATION – Mr. Pepitone

Short Term Rental Ordinance – Solicitor Review

Mr. Pepitone moved the Board to authorize the Solicitor to review the Township's Short Term Rental Ordinance to determine what can be done to strengthen the ordinance and help with enforcement.

Ms. Versteeg shared that recently the Township and the CRPD have been contacted multiple times, by multiple residents, regarding a residence that was being used as a short-term rental. These concerns and incidents are why we are looking to review our current ordinance and ensure it provides the best possible protections to our residents. With this motion, we are asking our solicitor to review our ordinance and guide us on what, if any, amendments can be made that will help to prevent these kinds of issues in the future.

Mr. Gross seconded the motion. Motion passed unanimously.

Appointment – Sean Cunningham, SEO

Mr. Pepitone moved the Board to appoint Mr. Sean Cunningham #04274 of Hanover Engineering as an additional Sewage Enforcement Officer for Hanover Township.

Mr. Gross seconded the motion. Motion passed unanimously.

Resolution 2026-14 Records Disposition

Mr. Pepitone moved the Board to adopt Resolution 2026-14, authorizing the disposition of public records.

Mr. Gross seconded the motion.

Mr. Prendeville, aye, Mr. Gross, aye, Mr. Pepitone, aye, Ms. Versteeg, aye.

Masking Faces – Performance Agreement (Fall Fest Face Painter)

Mr. Pepitone moved the Board to authorize the Recreation Director to sign the performance agreement with Masking Faces as a face painter for the 2026 Fall Fest event.

Mr. Gross seconded the motion. Motion passed unanimously.

Hough Associates – 904 Recycling Grant Agreement 2026-2028

Mr. Pepitone moved the Board to authorize the Chair to sign the recycling grant agreement with Hough Associates for 2026-2028.

Mr. Gross seconded the motion. Motion passed unanimously.

Empire – Access License for Township Property

Mr. Pepitone moved the Board to authorize the Chair to sign the Access License with Empire Fiber, which allows them to run their fiber on Township property at the Municipal Park and provides the Township with access to fiber and wireless access points in the park.

Mr. Gross seconded the motion. Motion passed unanimously.

PUBLIC WORKS – Mr. Prendeville

COURTESY OF THE FLOOR

Marguerite Georges, 4501 Susan Drive, complimented the pool season and staff. Ms. Georges requested the pool closing date be reconsidered and extended in the future.

STAFF REPORTS

Engineer – Mr. Milot had nothing to report.

Solicitor – Mr. Broughal had nothing to report.

Public Works Director – Mr. Limpar reported that school is back in session and reminded residents to take caution while driving. The Colonial Regional Police Department will be monitoring speed in school zones. The Gaspar storm water project is moving along, noting there are approximately three or four more days left of laying pipe in the ground and the next phase will be the curb. Everything on the north side will be dug out. The estimated completion date is in October. The Hanover Township Community Center roof project is also moving along.

The Public Works Department has been working on paving, patching holes in the roads, and preparing the large trucks for leaf season.

Recreation Director – Mr. Terenzio reported that the pool closed on August 23 for the season and noted it was a fun, positive summer. National Night Out and Dip-N-Dance were well attended and thanked the Colonial Regional Police Department, CRP Foundation, Hanover Township Volunteer Fire Company, and the Hanover Township Crime Watch for their participation. Mr. Terenzio also thanked the sponsors, vendors, volunteers, and staff.

Upcoming Events:

- Patriot Day Ceremony on September 11 with guest speaker Ray Sanchez – retired NYC Metro Transit bus operator starting at 5:30pm at the front of the community center
- America250 Celebration on September 26 from 2:30pm-7:00pm.

Township Manager – Mr. Hudson reported that the DCED grant for two proposed crosswalks has been submitted in July. The Township received the liquid fuels audit from the state for the period of January 1, 2024, through December 31, 2025, and came back with no findings. Newsletter articles are due Friday, August 28.

The staff has been planning the America250 celebration and it will be held on September 26. We have several companies that have sponsored the event.

Ms. Versteeg noted the next Board of Supervisor meeting will be on Tuesday, September 8, 2026, at 7:00pm.

Upon motion of Mr. Prendeville, the Board adjourned at 8:10pm.

Kimberly Lymanstall
Township Secretary